## CHARTER SCHOOL BOARD POLICY MANUAL

POLICY GROUP 4 – PERSONNEL CIVILITY AND COMPORTMENT

PG-4.20.1

Jubilee Academic Center ("School") invites and welcomes parents and other members of the public to its schools. The School is committed to treating parents and other community members with respect and expects the same in return. To that end, the School must keep schools and administrative offices free from disruptions and prevent unauthorized persons from entering the schools and school grounds.

Accordingly, this policy promotes mutual respect, civility, and orderly conduct among School employees, parents, students, volunteers and the public. The School seeks to maintain to the extent possible and reasonable, a safe, harassment-free workplace for students and staff. In the interest of presenting teachers and other employees as positive role models, the School encourages positive communication and discourages volatile, hostile, or aggressive actions. The School seeks and encourages patrons to cooperate with this endeavor.

The School recognizes the importance of employees, students, and parents engaging, collaborating, and sharing in digital environments. Accordingly, the use of technology on School property and at School-sponsored events shall be appropriate, not disruptive to the educational environment, and not detrimental to the safety of employees and students. It must also be in compliance with other applicable School policies.

An individual engaging in disruptive behavior shall be required to leave School property. Any individual who disrupts or threatens to disrupt school or office operations, threatens the health and safety of students or staff, willfully causes property damage, uses loud and/or offensive language that could provoke a violent reaction, or who has otherwise established a pattern of unauthorized entry on School property shall be directed to leave the School property by the school's principal or other chief administrative officer. In certain circumstances, a criminal trespass warning may also be issued or law enforcement contacted.

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