

Orientation

Newly elected or appointed members to the Board of Directors (“Board”) shall participate in a local orientation session to familiarize the new Board member with the JUBILEE ACADEMIC CENTER’s organization, the Articles of Incorporation, Bylaws, Board policy, the Texas Education Code and the Texas Administrative Code.

Training

Unless exempted pursuant to applicable law, each new member of the Board must complete an introductory required training course consisting of 12 instructional hours, excluding breaks, administrative tasks, and other non-instructional time, delivered by a registered course. The training course may not use self-instructional materials, unless as otherwise provided.

Timeline for Completion

Each new member of the Board must complete the required training within one calendar year of election or appointment to the Board.

Required Course Content

The required training shall include nine hours of instruction provided by a Texas Education Agency trainer or other trainer authorized in law, and consist of instruction in:

- (a) Basic school law;
- (b) Basic school finance;
- (c) Health and safety issues;
- (d) Accountability requirements related to the use of public funds;
- (e) Other requirements relating to accountability to the public;
- (f) Open meetings requirements under Government Code, Chapter 551; and
- (g) Requirements relating to public records.

Additional Required Training

Each new Board member must also receive an additional three hours of training from any of the modules identified above.

Continuing Training

Each Board member who has completed the 12 hours of required training shall annually thereafter receive six hours of training, excluding breaks, administrative tasks, and other non-instructional time, delivered by a registered course provider delivered by an authorized trainer. Self-instructional continuing training materials may be used in no more than one hour of the required continuing training. A Board member may carry over as much as 25 percent of annual continuing training hours earned in excess of the required amount to meet the following year's training requirements.

Exceptions and Exemptions

The Board may adopt a resolution permitting individual members to meet the prescribed training through an alternate training program as permitted in law.